



Lark Hill Rise Entrance and Departure Policy

Lark Hill Rise Forest School will have five sets of keys. Bright futures will have two and St Paul's primary school will have two and Alder Grange maintenance staff have the fifth. One key should be kept in the office the second will be used by the forest school leader to gain entrance to the Lark Hill Rise Forest School.

To gain entrance to the forest school the children and staff will walk from the nursery to the Lark Hill Rise forest school site.

Forest school can be accessed through two different routes:

1. The staff and children can walk straight through the main entrance of Bright futures, across a zebra crossing over a minor road, then turn right down towards the entrance of the forest school.
2. They will walk through pre-school yard, passing through two gates to gain entrance to a set of steps. They will then walk straight forwards until they cross the road via the zebra crossing then turn right down the road towards the main entrance of the forest school.

On arrival and departure of the forest school the gate should be re-locked on entrance and exit to ensure maximum security. Only while passing through the gate should it be unlocked.

Forest schools leaders and nursery key workers must adhere to government guidelines for ratios for:

- 1 adult to 3 children for 0-2
- 1 adult to 4 children for 2-3 year old children.
- 1 adult to 8 children for 3-5 year old children.