



Lark Hill Rise Forest School Health and Safety Addendum

The Forest School Health and Safety Policy is an addendum to the Bright Futures nursery school's Health and Safety Policy and does not change the Bright Future's position on health and safety matters set out in the original document.

In order that Forest School sessions may be run safely, the Forest School Leader will:

Ensure that at least one appropriately qualified first aider is on-site

Establish and maintain a safe and healthy environment by:

- Establishing, maintaining and evaluating appropriate procedures, policies and risk assessments.
- Ensure the provision of sufficient information and instruction for all adults so that they can contribute to their own health and safety and that of the children they are working with.
- Establish and be utterly familiar with, all emergency procedures including the reporting and recording of procedures.
- Ensure that risk assessments and pre-site visits take place before children are permitted on to the site. Risk assessments will be held in the master Forest School file, located in the Nursery manager's office.
- All adult helpers MUST sign and date a form to show that they have read and understood this handbook and the risk assessments appropriate to the session in which they are helping. They must sign and date the form stating that they comply with the general operating procedures for Forest School.
- Ensure alternative plans are in place should a planned activity be compromised by health and safety concerns.
- Ensure that Forest School Volunteers are aware of their responsibilities towards the children.
- Investigate any accidents and use information gathered to inform future risk assessment and policy making
- Teach all members of the party to maintain their own and others health and safety by involving them in the risk assessment process at appropriate opportunities.



- Maintain the legal adult-child ratio.
- Ensure that safety equipment is in good working order and is used appropriately.
- The Trained and Named Forest School Leader is always the person in charge of Forest school sessions.
- The Forest School Leader has overall duty of care for the children in their charge. However all adults involved in the Forest School session are required to take all reasonable steps to ensure that children are safe.
- The first aid box and emergency kit is located in the outdoor shed:

It will contain:

- Essential survival equipment
- The Bright futures nursery schools telephone number (and location details for the emergency services)
- The Forest School Leader will always carry a mobile phone and will ensure that there is easy access to a land line if the group is out of range.
- In the event of an emergency, The Forest Leader will ensure that the nursery school contacts the emergency services. If contact with the school is lost the Leader will contact the emergency services.
- The Forest School Leader will undertake daily risk assessments before every trip into the School's Forest Site.
- When tools are used the adult child ratio will be 1:1
- There is one exception to this – when using peelers for whittling the ratio can be 1:2.
- The Forest School leader is responsible for the maintenance and checking of all tools and equipment to be used at Forest school, prior to their use.
- The Forest Leader is responsible in training the children in how to use the tools and equipment safely and appropriately.
- The Forest leader will be responsible for the pre visit check of the Forest School site prior to a Forest School session.